



MTARA Election of Officers

Elections of Officers shall take place at the first regular meeting of the calendar year. Nominations for officers must be received by the Secretary at least two weeks before the meeting at which there will be an election of officers. Officer Select will assume office immediately after the business at which election results were tabulated.

Absentee ballots will be available upon written request to the Secretary. Completed. Absentee ballots submitted via US Postal Service mail must arrive prior to midnight of the day preceding the Club meeting.

The positions of President, Treasurer, and Activities Director shall be up for nomination and election in even numbered years. The positions of Membership Director, Publicity Director and Programs Director shall cycle annually. The immediate past president will sit on the Board of Directors in a non-voting, ex-officio, advisory capacity for a term of one year after leaving office. The Board of Directors shall be composed of the Officers, Repeater Trustee, Webmaster (www.mtara.org), Newsletter Editor (Intermod), Membership Director, Publicity Director, Program Director and Technical Committee Chairperson, Past President will sit on the Board of Directors in a non-voting, ex-officio, advisory capacity.

Candidates must be nominated by at least two club members, and elected for a term of two years, by secret ballot, by all members of the club. Officers and members of the technical committee of any other amateur radio club, shall be ineligible to hold office in this club, except by two thirds vote of the entire Board of Directors in place at the time of nomination. Elections of officers shall take place at the 1st Regular Meeting of the calendar year. Nominations for officers must be received by the Secretary at least two weeks before the meeting at which there will be an election of officers. Officer Select will assume office immediately after the business at which election results were tabulated.

President (2 year):

Article III, Sec 1.) The president shall preside at all meetings of this club, conduct the same according to the rules adopted, and enforce due observance of this Constitution and Bylaws. The president shall decide all questions of order; sign all official documents that are adopted by the club, and none other and perform all other customary duties pertaining to the office of the President.

2027 Vice President (2 Year):

Article III, Sec 2.) The Vice President shall assume all the duties of the President in the absence of the latter.

2027 Secretary (2 year):

Article III, Sec 3.) The Secretary shall keep a record of the proceedings of all meetings, carry on all correspondence, & read communications at each meeting. At the expiration of the Secretary's term, the Secretary shall turn over all club property in their possession, including electronic records, to the successor.

Emergency Coordinator (2 year):

Article III, Sec 6.) The Emergency Coordinator is responsible for the emergency preparedness of MTARA. As Chairman of the Emergency Preparedness Committee, the Emergency Coordinator will direct or delegate the responsibility of directing an efficient communications network during weather watches, warnings, severe weather conditions or any other emergency. The Emergency Coordinator will plan and execute suitable exercises and act as liaison between the MTARA and Massachusetts Emergency Management Agency – Region 3, other repeater groups, and/or service groups for the benefit of the community.

Treasurer (2 year):

Article III, Sec 4.) The Treasurer shall receive a receipt for all monies paid to the club, and pay no bills without proper authorization by the club or Board of Directors. At the end of each quarter the Treasurer shall submit an itemized statement of disbursements and receipts. At the expiration of the Treasurer's term, the Treasurer shall turn over all club property in their possession, including electronic records, to the successor.

Activities Manager (2 year):

Article III, Sec 5.) The Activities Manager shall organize club member activities and may appoint assistants to aid in specific branches of activity.

Program Director (1 year):

Article V, Sec 4.) Program Chairman shall coordinate and plan all meeting programs.

Membership Director (1 year):

Article V, Sec 4.) Membership Chairman shall actively promote membership; keep a roll of members and submit applications for membership.

Publicity Director (1 year):

Article V, Sec 4.) Publicity Chairman shall notify local newspapers and /or radio and TV stations of our activities, also the ARRL when appropriate.

Trustee: (appointed by BoD)

Article V, Sec 3.) The Trustee shall maintain a position on the Technical Committee and shall have the responsibility of the proper technical operation of each club repeater.

Tech Committee: (appointed by BoD):

Article V, Sec 1-3.) Sec 1.) The Technical Committee shall be appointed by the Board of Directors on a yearly basis or as necessary as per past practice. This Technical Committee shall be responsible for the use and deployment of any equipment used. Sec 2.) The Chairman of the Technical Committee shall be a member of the Board of Directors and shall be appointed on a yearly basis by a consensus of the Technical Committee. Sec 3.) The Trustee shall maintain a position on the Technical Committee and shall have the responsibility of the proper technical operation of each club repeater.

Newsletter Editor: (appointed by BoD)

Webmaster: (appointed by BoD)